

Madison-Grant United School Corporation In-Person Instruction Plan Winter/Spring 2023

Formerly: Path to Recovery Plan

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Path to Recovery for Madison-Grant



Considerations and Recommendations for Madison-Grant

The Indiana Department of Education, in partnership with the Indiana Department of Public Health, has developed the *IN-CLASS COVID-19 Health and Safety Re-entry Guidance* document to support districts and communities in determining their plans and strategies for reopening schools. *In-Person Instruction Plan for Madison-Grant* provides a tiered approach with clear, actionable steps that are advisable before students and employees return to school buildings, along with guidance that is applicable throughout the 2022-2023 school year.

This approach is built upon the guidance and recommendations of health officials; it is strongly aligned to the reopening guidelines that have been provided by our state and federal leaders; and it is designed to help Madison-Grant prioritize the health and safety of students and teachers as they open school buildings and deliver instruction for the 2022-2023 school year.

In-Person Instruction Plan for Madison-Grant focuses heavily on the health and physical requirements necessary for reopening school buildings. The Indiana Department of Education and the Indiana Department of Public Health will continue to provide guidance and recommendations to districts and schools on navigating the academic, social, and emotional effects of the COVID-19 pandemic on students and employees.

In-Person Instruction Plan for Madison-Grant provides considerations, recommendations, and best practices to ensure a safe and successful 2022-2023 school year. This guidance is not mandated, or state required. Local school districts have the authority and flexibility to meet their individual needs and be responsive to their communities.

Addressing Community Spread

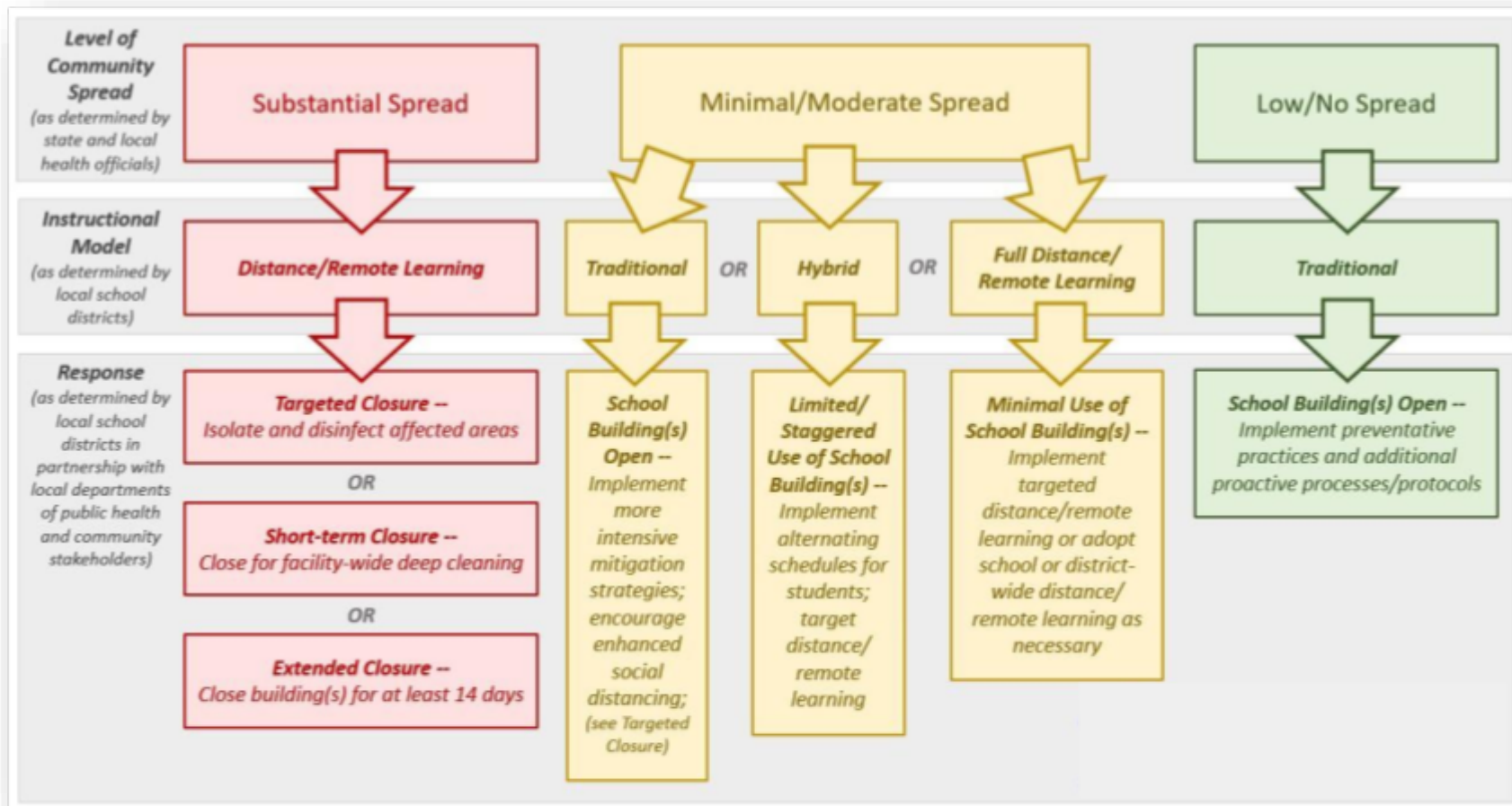
LEVEL OF COMMUNITY SPREAD
(AS DETERMINED BY STATE AND LOCAL HEALTH OFFICIALS)

Substantial Spread	Minimal/Moderate Spread	Low/No Spread
<ul style="list-style-type: none"> • Coordinate with local and state DPH health officials • Participate in contact tracing efforts as directed by local health officials (to the extent feasible) • Schools that are closed, remain closed. Implement distance/remote learning (see <i>Serving School Meals</i> and <i>Supporting Teaching and Learning</i>). • Close off affected areas and if possible, wait 24 hours before cleaning and disinfecting. • Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see <i>Protecting Vulnerable Populations</i> for considerations) <p>For additional guidance on addressing community spread, see the CDC's Considerations for Schools</p>	<ul style="list-style-type: none"> • Establish and maintain communication with local and state DPH health officials • Participate in contact tracing efforts as directed by local health officials (to the extent feasible) • Implement enhanced social distancing measures (see <i>Transitioning, Large Group Gatherings, and Teaching and Learning</i>) • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols • Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see <i>When a Child, Staff Member, or Visitor Becomes Sick at School</i>) • Isolate and Deep clean impacted classrooms and spaces • Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see <i>Protecting Vulnerable Populations</i> for considerations) <p><i>Districts have the authority and flexibility to close school buildings and utilize distance/remote learning as needed.</i></p>	<ul style="list-style-type: none"> • Establish and maintain communication with local and state DPH health officials • Participate in contact tracing efforts as directed by local health officials (to the extent feasible) • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols • Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see <i>When a Child, Staff Member, or Visitor Becomes Sick at School</i>) • Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see <i>Protecting Vulnerable Populations</i> for considerations)

Definitions

Face Coverings 	Recommendations regarding face coverings differ based on the level of community spread and can be found throughout this document. Information should be provided to staff, students, and families on proper use, removal, and washing of cloth face coverings. Any policy regarding face coverings should be sensitive to the needs of students and staff with medical issues that make the wearing of a face covering inadvisable. > CDC Guidance	Hand Sanitizer 	Hand sanitizers should contain at least 60% alcohol and will be available for students and staff. > CDC Guidance	Clean/Disinfect 	Ensure safe and correct application of disinfectants and keep out of reach of children. > CDC Guidance
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In-Person Instruction Plan for Madison-Grant



School District Decision Tree

Our In-Person Instruction Plan for Madison-Grant not only provides considerations for school leaders as they develop their own plans for restarting school this fall but provides a flexible framework to address challenges that may develop throughout the 2022-2023 school year. Instead of a one-size-fits-all approach, the above *District Decision Tree* provides a menu of instructional models and responses districts can adopt to ensure the continued success and safety of students and staff members.

In-Person Instruction Plan for Madison-Grant

<p>Level of Community Spread (as determined by state and local health officials)</p>	<p>Substantial Spread RECOMMENDATIONS</p>	<p>Minimal/Moderate Spread RECOMMENDATIONS</p>	<p>Low/No Spread RECOMMENDATIONS</p>
<p>Practicing Prevention</p> 	<p>District/School Considerations:</p> <ul style="list-style-type: none"> Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school/district specific protocols Encourage COVID-19 testing <p>CDC Guidance How to Protect Yourself and Others COVID-19 Symptoms COVID-19 and Children Communication Tools</p> <p>Indiana Department of Public Health website Find COVID-19 testing sites</p> <p>CDC COVID-19 Self-Checker</p> <p>Indiana COVID-19 Hotline Call: 877-826-0011</p> <p>Crisis Contacts Support for people in distress, prevention and crisis resources</p> <p>Return to School Launching a Return to School Committee Roadmap for Wellness</p>	<p>District/School Considerations:</p> <ul style="list-style-type: none"> Teach and reinforce good hygiene measures such as handwashing, covering coughs, and face coverings Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols. Clean/disinfect frequently touched surfaces at least daily and shared objects after each use Provide masks and other appropriate PPE to staff Allow students and staff to bring hand sanitizer and face masks/coverings to use from home Take steps to ensure all water systems and features are safe Turn off water fountains and provide bottled water or allow students and staff to bring water bottles from home Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff Conduct deep cleaning of schools prior to students/staff returning; schedule additional cleanings during weekends or school holidays/breaks <p>CDC Guidance Reopening Guidance for Cleaning and Disinfecting Schools Guidance for Reopening Buildings After Prolonged Shutdown</p>	<p>District/School Considerations:</p> <ul style="list-style-type: none"> Teach and reinforce good hygiene measures such as handwashing, covering coughs, and face coverings Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols. Clean/disinfect frequently touched surfaces at least daily and shared objects after each use Allow students and staff to bring hand sanitizer and face masks/coverings to use from home Allow staff to wear face masks/covering, and other appropriate PPE as desired Take steps to ensure all water systems and features are safe Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff Conduct deep cleaning of schools prior to students/staff returning; schedule periodic cleanings during weekends or school holidays/breaks (to the extent practicable) <p>CDC Guidance Reopening Guidance for Cleaning and Disinfecting Schools Guidance for Reopening Buildings After Prolonged Shutdown</p> <p>Return to School Roadmap for Facilities</p>

Transporting Students



School buildings are closed;
Buses can be used to deliver meals to students and families

District/School Considerations:

- Reduce contact by delivering a week's worth of meals during a designated time (ex: delivering a week's worth of meals every Monday)²

²Subject to future USDA meal waiver approval

District/School Considerations:

- Allow students and staff to use personal sized hand sanitizer
- Provide face masks for bus drivers; allow students to wear face masks/coverings
- Utilize spaced seating (to the extent practicable)
- ~~Eliminate field trips~~
- Clean and disinfect frequently touched surfaces on the bus at least daily
- ~~Establish protocols for bus stops, loading/unloading students to minimize congregation of children from different households~~

CDC Guidance

What Bus Operators Need to Know

District/School Considerations:

- Implement standard operating procedures while taking preventative measures such as:
 - o Allowing students and staff to use personal sized hand sanitizer
 - o Allowing bus drivers and students to wear face masks/coverings unless mandated by the CDC
 - ~~Limiting field trips (to areas of limited/low transmission)~~
 - o Inspecting buses prior to students returning and as part of a regular rotation
 - o Cleaning and disinfecting frequently touched surfaces on the bus daily
 - o Airing out buses when not in use

Entering School Buildings



School buildings are closed; districts should require only that *essential staff* report in-person to carry out functions that are *absolutely necessary*.

District/School Considerations:

- District/school leaders must remain vigilant and purposeful as they determine roles, responsibilities, and reporting requirements for staff, refraining from blanket reporting requirements
- District/school leaders should leverage virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures

IDOE Guidance

[Employee Safety Guidance](#)

District/School Considerations:

- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.
- Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see *When a Child, Staff Member, or Visitor Becomes Sick at School*)
- ~~Designate entrance and exit flow paths~~
- Screen students and staff (to the extent practicable):
 - a. Do you currently have a fever? 100.4 or greater
 - b. Do you have a cough?
 - c. Are you experiencing shortness of breath or difficulty breathing?
 - d. Are you experiencing chills or repeated shaking with chills?
 - e. Are you experiencing any muscle pain, headache, sore throat?
 - f. Have you experienced a new loss of taste or smell?
- Establish a protocol for visitors: calling the front office before entering, screening visitors, ~~requesting use of face coverings/masks~~, etc. Restrict nonessential visitors and volunteers.
- ~~Establish a protocol for student pick/drop up: staggered entry and release (by grade, class, or bus numbers), marked spacing for pickup~~

District/School Considerations:



- Implement standard operating procedures while taking preventative measures such as:
 - o Provide hand sanitizer for students and staff
 - o Limit unnecessary congregations of students and staff
 - o Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols
 - o Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see *When a Child, Staff Member, or Visitor Becomes Sick at School*)
 - o Establish a protocol for visitors: calling the front office before entering, screening visitors, provide face coverings/masks upon request, etc.

American Health Care Association

- [COVID-19 Screening Checklist for Visitors](#)

Society for Human Resources Management (SHRM)

- [Coronavirus Warning Poster for Entrances](#)

<h2>Serving Meals</h2> 	<p>School buildings are closed.</p> <p>District/School Considerations:</p> <ul style="list-style-type: none"> Practice established social distancing protocols to the greatest extent practicable Provide PPE to participating staff Reduce contact by delivering a week's worth of meals during a designated time (ex: delivering a week's worth of meals every Monday)² <p>IDOE Guidance Employee Safety Guidance for School Nutrition Programs</p> <p>²Subject to future USDA meal waiver approval</p>	<p>District/School Considerations:</p> <ul style="list-style-type: none"> Allow student hand washing before and after meal service Provide hand sanitizer for students and staff Use disposable utensils. Mark spaced lines to enter the cafeteria and serving lines (to the extent practicable); designate entrance and exit flow paths; stagger use Conduct cleaning of cafeterias and high-touch surfaces throughout the school day Serving meals in cafeterias with: <ul style="list-style-type: none"> Spaced serving lines (marked on floors) Spaced seating (utilize outdoor space as practicable and appropriate) 	<p>District/School Considerations:</p> <ul style="list-style-type: none"> Implement standard operating procedures while taking preventative measures such as: <ul style="list-style-type: none"> Providing hand sanitizer for students and staff Allowing students and staff to wear face masks/coverings while in large group gatherings Conducting cleaning of cafeterias and high-touch surfaces throughout the school day
<h2>Transitioning</h2> 	<p>School buildings are closed.</p>	<p>District/School Considerations:</p> <ul style="list-style-type: none"> Limit mixing between groups (to the extent practicable) For class changes and other transitions throughout the school day: <ul style="list-style-type: none"> Allowing students and staff to wear face masks/coverings while in large group gatherings 	<p>District/School Considerations:</p> <ul style="list-style-type: none"> Implement standard operating procedures while taking preventative measures such as: <ul style="list-style-type: none"> Allowing students and staff to wear face masks/coverings while in large group gatherings Conducting cleaning of hallways and high-touch surfaces throughout the school day Designating areas of the hallway (i.e. lanes) to walk to keep students separated (to the extent practicable)

Conducting Large Group Gatherings



School buildings are closed.
Abide by the maximum number of people allowed to congregate as defined by the Governor's current statewide Executive Order

District/School Considerations:

- Abide by the maximum number of people allowed to congregate as defined by the Governor's current statewide Executive Order
- Discourage the congregation of students in parking lots and common areas
- Stagger the schedule for large group gatherings (i.e. recess and school meals)
- Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing
- Follow *Indiana High School Athletic Association* guidelines for sporting events and practices

District/School Considerations:

- Implement standard operating procedures while taking preventative measures such as:
 - o Providing hand sanitizer for students and staff
 - o Allowing students and staff to wear face masks/coverings
 - o Limiting unnecessary congregations of students and staff
 - o Follow *Indiana High School Athletic Association* guidelines for sporting events and practices

Supporting Teaching and Learning



School buildings are closed.

District/School Considerations:


- Implement a robust Continuous Learning Plan


District/School Considerations:

- Students may want to conduct their schooling virtually for the 2021- 2022 school year; Madison-Grant will offer their own online courses through a virtual model
- Traditional Instructional Model
- Schools can deliver traditional instruction under Minimal/Moderate Spread by implementing the recommendations outlined in this guidance. District or school-wide distance/remote learning is allowable and a local decision.
 - Use the master schedule to balance class numbers as much as possible – remove unused desks and furniture in classrooms; maximize social distancing (to the extent practicable)
 - Limit physical interaction through partner or group work
 - Establish distance between the teacher's desk/board and students' desks
 - Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing
 - Daily routines and social interactions to address their individual learning needs

District/School Considerations:

- Implement standard operating procedures while taking preventative measures such as:
 - o Providing hand sanitizer for students and staff
 - o Conducting cleaning of classrooms and high-touch surfaces each day
 - o Limiting physical interaction through partner or group work
- Establish an academic baseline:
 - o Administer formative assessments toward the start of the school year
 - o Conduct meetings with teachers to identify where students are academically

<p>Supporting Teaching and Learning (cont.)</p> 	<p>American School Counselor Association</p> <ul style="list-style-type: none"> • <u>School Counseling During COVID-19: Online Lessons and Resources</u> 		<p>Target interventions and supports: Provide additional instructional supports to:</p> <ul style="list-style-type: none"> o Students at-risk of not graduating on time o Students with disabilities (compensatory services) o Students who struggled in the prior distance/remote learning environment (i.e. early grades, English Learners, etc.) o Other students were identified as being behind academically by teachers and parents. o Identify essential concepts/skills grade levels and provide access to enrichment (fine arts, music, world language, computer science, AP, dual enrollment, physical education/play, etc.) <p>Prepare for potential future distance/remote learning by increasing current blended learning:</p> <ul style="list-style-type: none"> o Develop a Continuous Learning Plan o Integrate virtual learning practices o <u>Provide virtual learning-specific professional learning for educators</u> o Schedule specific planned district-/school-wide digital learning days as part of the traditional school calendar <p>Return to School Roadmap for <u>School Operations and Instruction</u></p>
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<p>Protecting Vulnerable Populations</p>  <p>¹ Vulnerable Populations -- Elderly individuals and/or individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy.</p>	<p>School buildings are closed. See <i>Entering School Buildings</i> for district/school staff guidance.</p> <p>District/School Considerations:</p> <ul style="list-style-type: none"> • Employ additional nurses, health care aides, and full- time substitute employees <p>National Association of School Nurses</p> <ul style="list-style-type: none"> • <u>Role of school nurses, providing care, and participating in return to school planning</u> 	<p>District/School Considerations:</p> <ul style="list-style-type: none"> • Provide remote/distance learning opportunities for vulnerable student populations in consultation with parents and public health officials • Consult with local board attorneys and district human resources officials to offer special accommodations (such as an alternative teaching assignment) for personnel who are members of vulnerable populations • Adhere to FERPA and HIPAA requirements • Adhere to state and federal employment law and extended leave allowances • Offer an Employee Assistance Program to all staff members 	<p>District/School Considerations:</p> <ul style="list-style-type: none"> • Implement standard operating procedures while taking preventative measures such as: <ul style="list-style-type: none"> o Establish a point-of-contact with the local health department o Identify local COVID-19 testing sites o Provide hand sanitizer for students and staff o Provide PPE to vulnerable students and staff as appropriate o Allow vulnerable students to complete their coursework virtually o Allow vulnerable students and staff to wear PPE throughout the school day (to the extent practicable) o Establish a process for regular check- ins with vulnerable students and staff o Allow an early transition for vulnerable students to go to classes o Limit large group gatherings/interactions for vulnerable students and staff
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When a Child, Staff Member, or Visitor Becomes Sick at School



District/School Considerations:

- Work with school administrators, school nurses, and other healthcare providers to identify an isolation room or area to separate anyone who exhibits COVID-like symptoms.
- School nurses and other healthcare providers should use *Standard and Transmission-Based Precautions* when caring for sick people. See: *What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection*
- Establish procedures for safely transporting anyone who is sick home or to a healthcare facility.
- Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.
- Close off areas used by a sick person and do not use them before cleaning and disinfection. Wait 24 hours before you clean and disinfect. Ensure safe and correct application of disinfectants and keep disinfectant products away from children.
- Advise sick staff members and children not to return until they have met state DPH criteria to discontinue home isolation
- Inform those who have had close contact to a person diagnosed with COVID-19 to stay home and follow state DPH guidance if symptoms develop. If a person does not have symptoms, follow appropriate state DPH guidance for home quarantine.

CDC Guidance

[Symptoms of Coronavirus](#)
[What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection](#)
[Standard Precautions](#)
[Transmission-based Precautions](#)



For additional information, go to:

[IDOE.org/coronavirus](https://www.idoe.org/coronavirus) | [Indiana Department of Public Health](https://www.in.gov/dph/)